

AVON PUBLIC SCHOOLS

Patrick Clark Drive · Avon, MA 02322 · (508) 588-0230 · fax (508) 559-1081

Christine Godino, C.A.G.S.
Superintendent

www.avon.k12.ma.us

Karen Romans, M.Ed.
Director of Pupil Services

BUS USE REQUEST FORM

REQUESTS MUST BE FILED IN THE CENTRAL OFFICE
THREE (3) WEEKS PRIOR TO THE DATE OF THE TRIP

Date of Application: _____

Name & phone number of Organization: _____

Date of Trip: _____ Destination: _____

Purpose of Trip: _____

Number of attendees: _____ Number of buses needed: _____ Driver: _____

Pick-Up Point _____ Departure Time: _____ Return Time: _____

Trip Supervisor: _____ No. of Other Adult Supervisors (if applicable) _____

Organization Representative/
Authorization of Payment: _____ Date: _____

FOR BUS COORDINATOR USE ONLY

\$35. per hour per bus

- Regular school functions conducted under the direction of school principals or teachers.
- Auxiliary school functions, including the Avon Education Association.
- Official public functions approved by the Principal.
- Parent/Teacher Association functions.

\$40. per hour per bus

- Functions associated with local youth groups, such as Boy Scouts, Campfire Girls, local religious, civic and fraternal organizations and Alumni bodies.

\$75. per hour per bus

- Functions of the general public.

The Avon Public Schools reserves the right to attach a surcharge to the school bus usage fee schedule when warranted by but not limited to the increase in the cost of fuel.

Rate x _____
Number of Buses x _____
Number of Hours = \$ _____
Total Amount Charged

Signature of Transportation Coordinator: _____ Date: _____
(Cell number 508-400-4696)

Driver(s) Assigned: _____ Driver Phone # _____

Approved by Superintendent: _____ Date: _____

Payment for services rendered is due on day of trip and should be made payable to: AVON PUBLIC SCHOOLS