

# AVON SCHOOL COMMITTEE

## THE MISSION STATEMENT

*To educate all students to be life-long learners and responsible citizens in global society.*

## MINUTES SCHOOL COMMITTEE MEETING

June 13, 2016

Regular Meeting  
Avon Middle High School Media Center

Monday Evening  
7:30 p.m.

Avon School Committee:

Jeanne Martineau, Chair  
Tracy Sheehan, Vice-Chair  
Sharon Marble, Secretary  
Anne Hagberg, Member  
Rebecca Lundgren, Member

Student Advisory Committee:

Fabienne Dessalines/Brooke von Ehrenkrook

Superintendent of Schools:

Paul A. Zinni

Assistant Superintendent for Pupil Services:

Christine Godino

---

### CALL TO ORDER:

The Chair called the Regular School Committee Meeting to order at 7:35 pm following the Joint Board Meeting between the School Committee and the Board of Selectmen whereby a new member, Rebecca Lundgren, was appointed to the School Committee to fill the vacancy created by the resignation of Kathy O'Reilly.

### SIGNING OF WARRANT/PAYROLL

### WELCOME TO VISITORS:

IV. FINANCIAL:  
None at this time.

V. STUDENT ADVISORY COMMITTEE:  
Butler Elementary

- Flag Day Ceremony, June 14, 9am
- Field Day, June 17
- Grade 6 "move up day", June 21, 9am
- Kindergarten graduation, June 22, 8:45am

### AMHS

- June 14, 8<sup>th</sup> Grade Night, 7-9:30pm
- Softball/baseball seasons are complete
- 13 members of Avon's band marched with the Crimson Brigade in the Quincy Flag Day Parade last Saturday
- June 10, the Drama and Diversity Clubs attended a production at the Huntington Theater that was performed in English and American sign language
- June 14, the Diversity Club requested a moment of silence for the victims of the Orlando tragedy
- June 16-21 is finals week and students are required to stay for the entire scheduled block of the final even if they finish early
- June 21, last day of school for the High School students
- June 22, last day of school for the Middle School students

VI. INFORMATION:

- A. Mr. Reynolds has been selected by the DESE to be an ambassador trainer for the Inclusive Classroom Project starting 6/28.
- B. With growing concern about lead in the school's drinking water; A request for interest to assist with testing has been filed. There are no issues at this time.
- C. Ms. Shepley, Biology, is participating in a pilot program over a 2 yr. period. She will receive a unit and supplies called "Planting Science: Digging Deeper Together."
- D. Old Colony YMCA has given Avon 10 scholarship packets for the Butler students toward their summer program.
- E. Visits and discussion with Bridgewater/Raynham and E. Bridgewater food service staff to help explore other cost saving alternatives for the school lunch program. BRH uses Chartwells Food Service and EBH has an in-house program and are willing to partner with us. More discussion and updates to come.
- F. FYI – all members should be receiving the MASC legal bulletin as a point of information.
- G. Prior to our regular meeting, joint meeting with Board of Selectmen to swear in our new member due to a vacancy from a resignation.
- H. Superintendent evaluations should be to the Chair by 6/30 via paper or email.
- I. Update/video on Project 351 postponed to next meeting.
- J. Update on STEMS meeting held at AMHS postponed to next meeting.
- K. Meetings were set for the summer months: July 25, 7pm, AMHS Media Center and August 29, 6pm at Butler Elementary for walk thru, continue to AMHS, Regular Meeting at 7:30 pm.
- L. MASC Joint Conference early bird registration: Several members are interested in attending all or part of the conference.

VII. ACTION ITEMS: **(ANY VOTE UNANTICIPATED BY THE CHAIR)**

- A. Upon the Superintendent's request to accept 7 grants from the PPG Foundation for over \$10K; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous The Chair and Committee expressed their gratitude for the generosity to our school and teachers.
- B. Upon the Superintendent's request to accept the bus bid for N.E. Transit to be awarded 7/1 (3yrs lease); moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous
- C. Upon the Superintendent's request to accept twenty-six books for the AMHS Library awarded by the Young Adult Library Services Association; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous
- D. Upon the Superintendent's request to approve the proposed School Committee Subcommittee assignments for the 2016-17 school year; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous TABLED FOR THE JULY MEETING.
- E. Upon the Superintendent's request to approve the updated employee job descriptions (tabled at the 5/16 Meeting); moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous
- F. Upon the Superintendent's request to approve two newly updated job descriptions as amended (add "stipend"): Elementary Coordinating Teacher and AMHS Coordinating Teacher; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous
- G. Upon the Superintendent's request to approve the retainer agreement between Avon Public Schools and Dupere Law Offices for the 2016-17 school year at the same rate as last fiscal year; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous
- H. Upon the Superintendent's request for CHARMS Collaborative Board of Directors to initiate proceedings to terminate the CHARMS Collaborative Agreement; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous DISCUSSION: This is a 12 month process and as of 6/2017, we will have no children participating in programs. The Collaborative will be dissolved.

I. Upon the Superintendent's request to approve the Memorandum of Agreement between the Holbrook Public Schools and the Avon Public Schools regarding cooperative sports programs during the 2016-17 school year; moved by Member Sheehan, seconded by Member Marble; Vote Unanimous

J. Upon the Superintendent's request to approve the increase in school lunch fees for the 2016-17 school year at AMHS to \$3 and the Butler Elementary to \$2.75. Staff lunches will be \$4 and the cost of breakfast will remain \$1; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous DISCUSSION: this will allow us a higher reimbursable rate.

VIII. OLD/UNFINISHED BUSINESS:

A. Subcommittees

1. Budget Subcommittee:

a. Budget FY17

2. Personnel Subcommittee:

3. Maintenance Subcommittee:

a. Capital Facilities Improvements

4. Policy Subcommittee:

School Committee Policies: Expense Reimbursements DKC, Pest Management EBAB, First Aid EBB, Authorized Use of School-Owned Materials EDC, School-Based Public Access Defibrillation (PAD) 5131, and School Cancellation Procedures 5135, Retirement of Facilities FCB, Naming New Facilities FF, Personnel Goals GA, Staff Ethics 7113, Staff Conflict of Interest 7113.1, Staff Personal Security and Safety GBGB, Employment of Principals GCBB, Family and Medical Leave 7116/GCCC, Support Staff Contracts and Compensation Plans GDB, School Nurse 7720, School Food Service Department Policy EFDA, Curriculum Development, Revision & Adoption IGA/IGD, Support Services Programs IGB, Bilingual Instruction IHBE, English Second Language IHBEA, Health Education 9220/IHAMIHAMA/IHAM-R, Health Education IHAM, Teaching About Drugs, Alcohol, & Tobacco IHAMB, Health Ed Exemption Procedure IHAM-R, Homebound Instruction IHBF, Instruction Curriculum Extensions Home Education 9246, Evaluation & Monitoring Home Ed 9246.1, Continuation of Home Ed 9246.2, Home Schooling IHBG, Summer Schools IHCA, Student Publications JICE, Library Materials Selection & Adoption IJL, Library Resources IJLA, Access to Digital Resources IJND, Empowered Digital Use Policy IJNDB, Internet Publication IJNDC, Facebook & Social Networking Web Sites IJNDD, and Animals in School IMG.

5. Insurance Subcommittee:

IX. VOTE ON THE MINUTES OF:

A. Upon the Chair's recommendation to waive the reading of the Regular School Committee Meeting Minutes of May 16, 2016; moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous

Upon the Chair's recommendation to accept the minutes of the Regular School Committee Meeting of May 16, 2016; moved by Member Sheehan, seconded by Member Hagberg; Vote: 3-0-2 (Members Marble, Lundgren)

X. NEW BUSINESS:

XI. UPCOMING MEETINGS:

A. Regular School Committee Meeting, Monday, July 25, 2016, **7 pm**, AMHS Media Center

B. Regular School Committee Meeting, Monday, August 29, 2016, **6pm**, Butler & AMHS walk-throughs into the regular meeting

C. Regular School Committee Meeting, Monday, September 19, 2016, **7pm**, AMHS Media Center

XII. ADJOURN:

8:25 pm moved by Member Sheehan, seconded by Member Marble; Vote: Unanimous